

DEPARTAMENTO ADMINISTRATIVO Y FINANCIERO
INVENTARIO POR ALMACEN Y SUMINISTROS
DEL 01 DE OCTUBRE AL 31 DE DICIEMBRE 2022

CÓDIGO	DESCRIPCIÓN	FECHA ÚLTIMA ENTRADA	EXISTENCIA	UNIDAD MEDIDA	VALOR	TOTAL
DG001	Resmas de papel 8 1/2 x 11 UNDS	21/10/2022	10	Unds	\$ 393.53	3,935.25
DG002	Resmas de papel 8 1/2 x 14 UNDS	21/10/2022	2	Unds	\$ 496.10	992.20
DG003	Lapicero Fabel Castell Azul UNDS	21/10/2022	62	Unds	\$ 3.26	202.29
DG004	Lapiz de Carbon UNDS	21/10/2022	42	Unds	\$ 5.00	210.00
DG005	Libretas Rayadas 5 x 8 UNDS	21/10/2022	7	Unds	\$ 21.24	148.68
DG006	Libretas Rayada 8 1/2 x 11 UNDS	21/10/2022	12	Unds	\$ 69.99	839.88
DG007	Marcadores Azul UNDS	21/10/2022	5	Unds	\$ 55.00	275.00
DG008	Marcadores Negro UNDS	21/10/2022	4	Unds	\$ 55.00	220.00
DG009	Marcadores Rojo UNDS	21/10/2022	2	Cajas	\$ 55.00	110.00
DG010	Clip Pequeños Cajas 100/1	21/10/2022	55	Cajas	\$ 17.81	979.55
DG011	Clip Grande Cajas 100/1	21/10/2022	47	Unds	\$ 29.86	1,403.42
DG012	Resaltadores rosados UNDS	21/10/2022	26	Unds	\$ 29.75	773.50
DG013	Resaltadores verdes UNDS	21/10/2022	12	Unds	\$ 29.75	357.00
DG014	Resaltadores Amarillo Neon UNDS	21/10/2022	5	Unds	\$ 16.52	82.60
DG015	Resaltadores fluorescentes UNDS	21/10/2022	4	Unds	\$ -	-
DG016	Post-it Amarillo UNDS	21/10/2022	4	Unds	\$ 22.42	89.68
DG017	Post-it Verde UNDS	21/10/2022	8	Unds	\$ -	-
DG018	Post-it Azul UNDS	21/10/2022	2	Unds	\$ -	-
DG019	Post-it Medianos UNDS	21/10/2022	13	Unds	\$ -	-
DG020	Grapadoras UNDS	21/10/2022	1	Unds	\$ 641.90	641.90
DG021	Sacagrapas UNDS	21/10/2022	37	Cajas	\$ 23.00	851.00
DG022	Grapas 13 mm Cajas	21/10/2022	4	Cajas	\$ 75.00	300.00
DG023	Grapas 20 mm Cajas	21/10/2022	2	Cajas	\$ 75.00	150.00
DG024	Grapas Bostitch Standard Cajas	21/10/2022	11	Unds	\$ 60.00	660.00
DG025	Perforadora 2 hoyos UNDS	21/10/2022	3	Unds	\$ 525.83	1,577.49
DG026	Perforadora 3 hoyos UNDS	21/10/2022	1	Unds	\$ 499.17	499.17
DG027	Rollos de papel Maquina Sumadora	21/10/2022	10	Unds	\$ 21.24	212.40
DG028	Reglas de Metal UNDS	21/10/2022	0	Unds	\$ -	-
DG029	Sobre Manila Blanco 8 1/2 x 11 UNDS	21/10/2022	40	Unds	\$ -	-
DG030	Sobre Manila Blanco 8 1/2 x 14 UNDS	21/10/2022	5	Unds	\$ -	-
DG031	Teclados Dell UNDS	21/10/2022	5	Unds	\$ 1,285.83	6,429.15
DG032	Tijeras UNDS	21/10/2022	3	Unds	\$ 112.10	336.30
DG033	Folders Pendaflex Cartas Cajas 25/1	21/10/2022	25	Unds	\$ -	-
DG034	Folders Pendaflex Legal Cajas 25/1	21/10/2022	75	Unds	\$ 32.00	2,400.00
DG035	Folders Manila 8 1/2 x 11 UNDS	21/10/2022	196	Unds	\$ 4.16	814.38
DG036	Carpeta C/Cover 2"BCA WJ UNDS	21/10/2022	5	Unds	\$ 260.56	1,302.80
DG037	Carpeta C/Cover 4"BCA UNDS	21/10/2022	3	Unds	\$ 457.84	1,373.52
DG038	Cartucho Tinta 950 Negro Printer HP UNDS	21/10/2022	2	Unds	\$ -	-
DG039	Cartucho Tinta 951 Amarillo Printer HP UNDS	21/10/2022	2	Unds	\$ 2,244.59	4,489.18
DG040	Cartucho Tinta 950 Rojo Printer HP UNDS	21/10/2022	2	Unds	\$ 2,244.59	4,489.18

DG041	Cartucho Tinta 950 Azul Printer HP UNDS	21/10/2022	1	Unds	\$ -	-
DG042	Cartucho Tinta Amarilla 664 Printer Epson UNDS	21/10/2022	4	Unds	\$ 2,244.59	8,978.36
DG043	Cartucho Tinta Azul 664 Printer Epson UNDS	21/10/2022	4	Unds	\$ 2,244.59	8,978.36
DG044	Cartucho Tinta Roja 664 Printer Epson UNDS	21/10/2022	4	Unds	\$ 2,244.59	8,978.36
DG045	Toner GPR-39 IR-1730 ORG	21/10/2022	2	Cajas	\$ 5,577.86	11,155.72
DG046	Ganchos para Archivar Caja	21/10/2022	2	Unds	\$ 82.60	165.20
DG047	Cinta Adhesivas transparente Grande UNDS	21/10/2022	7	Unds	\$ 89.68	627.76
DG048	Cinta Adhesivas transparente pequeña UNDS	21/10/2022	13	Unds	\$ 50.00	650.00
DG049	Cinta Maquina de Escribir UNDS	21/10/2022	2	Unds	\$ 500.00	1,000.00
DG050	Cola Sintetica Blanca (Ega) UNDS	21/10/2022	1	Unds	\$ 87.32	87.32
DG051	UHU Stic UNDS	21/10/2022	2	Unds	\$ -	-
DG052	Cera para Contar Paginas UNDS	21/10/2022	1	Unds	\$ -	-
DG053	Etiquetas Labels para folders UNDS	21/10/2022	1	Unds	\$ 74.00	74.00
DG054	Corrector Liquido Tipo Lapiz UNDS	21/10/2022	6	Unds	\$ 23.60	141.60
DG055	Corrector Liquido BROCHAS UNDS	21/10/2022	0	Unds	\$ -	-
DG056	Libro Record de 300 Pag UNDS	21/10/2022	2	Unds	\$ 329.99	659.98
DG057	Maquina Sumadora Sharp 2630P UNDS	21/10/2022	2	Unds	\$ 8,922.27	17,844.54
DG058	Tinta Almohadilla Sello Rojo UNDS	21/10/2022	1	Unds	\$ 99.00	99.00
DG059	Tinta Almohadilla Sello Azul UNDS	21/10/2022	1	Unds	\$ 99.00	99.00
DG060	DVD-R UNDS	21/10/2022	109	Unds	\$ 25.00	2,725.00
DG061	CD-R UNDS	21/10/2022	67	Cajas	\$ 25.00	1,675.00
DG062	Espiral Encuadernacion 3/4 CAJAS	21/10/2022	0	Cajas	\$ 725.00	-
DG063	Espiral Encuadernacion 9/16 CAJAS	21/10/2022	0	Cajas	\$ 725.00	-
DG064	Espiral Encuadernacion 5/8 CAJAS	21/10/2022	0	Cajas	\$ 725.00	-
DG065	Espiral Encuadernacion 1 CAJAS	21/10/2022	0	Cajas	\$ 725.00	-
DG066	Espiral Encuadernacion 1/4 CAJAS	21/10/2022	0	Cajas	\$ 725.00	-
DG067	Espiral Encuadernacion 1/2 CAJAS	21/10/2022	0	Cajas	\$ 725.00	-
DG068	Espiral Encuadernacion 3/8 CAJAS	21/10/2022	0	Cajas	\$ -	-
DG069	Espiral Encuadernacion 8 mm CAJAS	21/10/2022	0	Unds	\$ -	-
DG070	Binder Clip Billeteros 15mm UNDS	21/10/2022	24	Unds	\$ 2.75	66.00
DG071	Binder Clip Billeteros 25mm UNDS	21/10/2022	36	Unds	\$ 4.91	176.76
DG072	Binder Clip Billeteros 41mm UNDS	21/10/2022	36	Unds	\$ 17.70	637.20
DG073	Sobre Manila Blanco 9 1/2 x 12 UNDS	21/10/2022	44	Unds	\$ -	-
DG074	Binder Clip Billeteros 32mm UNDS	21/10/2022	32	Unds	\$ 7.50	240.00
DG075	Lapicero Bic Azul UNDS	21/10/2022	2	Unds	\$ 5.00	10.00
DG076	Folder de Bolsillo Color Verde	21/10/2022	1	Unds	\$ -	-
DG077	Folder de Bolsillo Color Azul	21/10/2022	0	Unds	\$ -	-
DG078	Zafacones de Oficina Metal	21/10/2022	5	Unds	\$ -	-
DG079	Mouse Pad	21/10/2022	2	Cajas	\$ 148.79	297.58
DG080	Banditas Gomas	21/10/2022	3	Paq.	\$ 25.96	77.88
DG081	Post-it Banderita indicador de Firmas	21/10/2022	0	Unds	\$ 237.18	-
DG082	Bandejas de Escritorio Completo	21/10/2022	0	Unds	\$ -	-
DG083	Mouse USB	21/10/2022	0	Unds	\$ 1,174.10	-
DG084	Memoria USB 16 GB	21/10/2022	0	Unds	\$ 1,174.10	-
DG085	Toner HP 204A-CF512A- Amarillo	21/10/2022	0	Unds	\$ 3,894.00	-
DG086	Toner HP 204A-CF510A- Negro	21/10/2022	0	Unds	\$ 3,540.00	-
DG087	Toner HP 204A-CF513A- Magneta	21/10/2022	2	Unds	\$ 3,894.00	7,788.00
DG088	Toner HP 204A-CF511A- Cyan	21/10/2022	1	Unds	\$ 3,894.00	3,894.00
DG089	Ega Blanca 8.75oz	21/10/2022	0	Unds	\$ -	-
DG090	Tablilla de Madera 8 1/2 x 11	21/10/2022	2	Unds	\$ 115.64	231.28
DG091	Sobres Tamaño 9x12 full color, tiro y retiro	21/10/2022	0	Unds	\$ -	-
DG092	Sobre Tipo Carta full color, tiro y retiro	21/10/2022	5	Unds	\$ -	-
DG093	Carpeta de Bolsillo full color, tiro y retiro	21/10/2022	5	Unds	\$ -	-

DG094	Dispensador de Cinta Scotch	21/10/2022	3	Unds	\$ 315.43	946.29
DG095	Reglas Plásticas 12" Clear	21/10/2022	4	Unds	\$ 20.02	80.08
DG096	Cesto de Metal Red	21/10/2022	4	Unds	\$ 382.63	1,530.52
DG097	Boligrafos Mape Rojos	21/10/2022	0	Unds	\$ 8.72	-
DG098	Toner HP-136A- W1360A- Negro	21/10/2022	2	Unds	\$ 5,063.13	10,126.26
DG099	Binder Clip Billeteros 51mm UNDS	21/10/2022	6	Unds	\$ 11.31	67.85
DG100	Toner GPR-43 EXV39	21/10/2022	1	Unds	\$ 4,743.77	4,743.77
DG101	Felpa Azul punta dura (punta fina)	21/10/2022	0	Unds	\$ 17.70	-
DG102	Caja Chica Pequeña	21/10/2022	2	Unds	\$ 649.00	1,298.00
DG103	Post-it Banderitas UNDS (indicador de firma)	21/10/2022	10	Unds	\$ 232.46	2,324.60
DG104	Lapicero Azul Beifa	21/10/2022	26	Unds	\$ 5.00	130.00
DG105	Sobre Manila Amarillo 8 1/2 x 11 UNDS	21/10/2022	57	Unds	\$ 3.29	187.53
DG106	Sobre Manila Amarillo 8 1/2 x 14 UNDS	21/10/2022	0	Unds	\$ 6.49	-
TOTAL					\$	135,938.32

Preparado por:

Revisado por:


Juan José Aybar Rodríguez
 Enc. División de Contabilidad


Luis German Perez Bidó
 Enc. Depto. Administrativo y Financiero

